USER MANUAL
Hong Kong Examinations and Assessment Authority

(Document 27e)

Table of Contents

1 Module Overview

1.1 Introduction

1.1.1 Objective

The HKEAA Module consists of 2 major components namely, HKALE/HKCEE and HKDSE.

Results allow user to capture applications for adjusting student's HKEAA results. Once the HKEAA rechecking and remarking results are released, users can use Adjust results function to amend the examination results of the student.

HKDSE includes the functions of Subj Mapping & Exam Lang, Maint HKDSE Reg Data, Batch Amendment, Confirm Fee Remission, Report and HKDSE Data Communication.

Subj Mapping & Exam Lang allows users to maintain the subject mapping and language version between school subjects (including ApL subjects) and HKDSE subjects.

Maint HKDSE Reg Data allows user to convert student subjects to HKDSE subjects according to subject mapping information. Users can maintain and retrieve student's information (e.g. postal address, contact phone number,…) for HKDSE Registration.
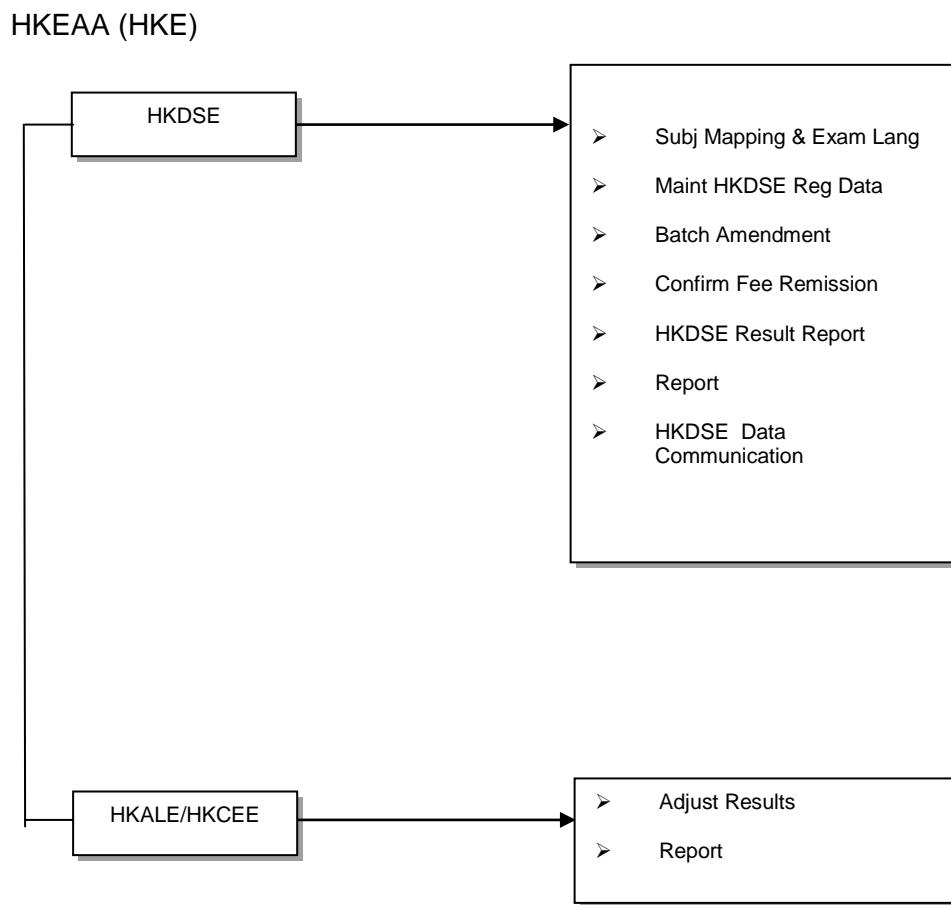
Batch Amendment allows users to amend the extracted HKDSE subject information and language versions in batch mode.

Confirm Fee Remission allows users to confirm the examination fee remission which is based on the Student Travel Subsidy (STS) and Textbook Allowance (TA) results extracted from WFSFAA(SFO) module.
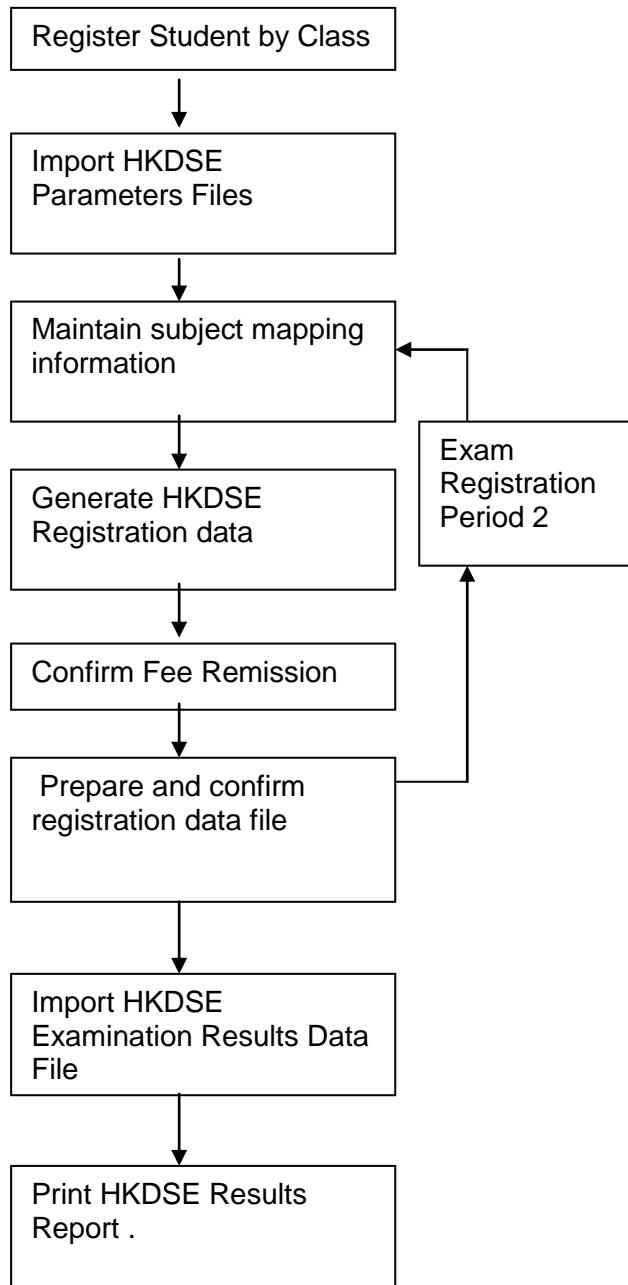
Report allows users to generate the HKDSE Result Report and HKDSE registration extraction report etc.

HKDSE Data Communication allows users to import the HKDSE parameter file, HKDSE Result Package and prepare the Registration data file which is sent to HKEAA portal via CDS.
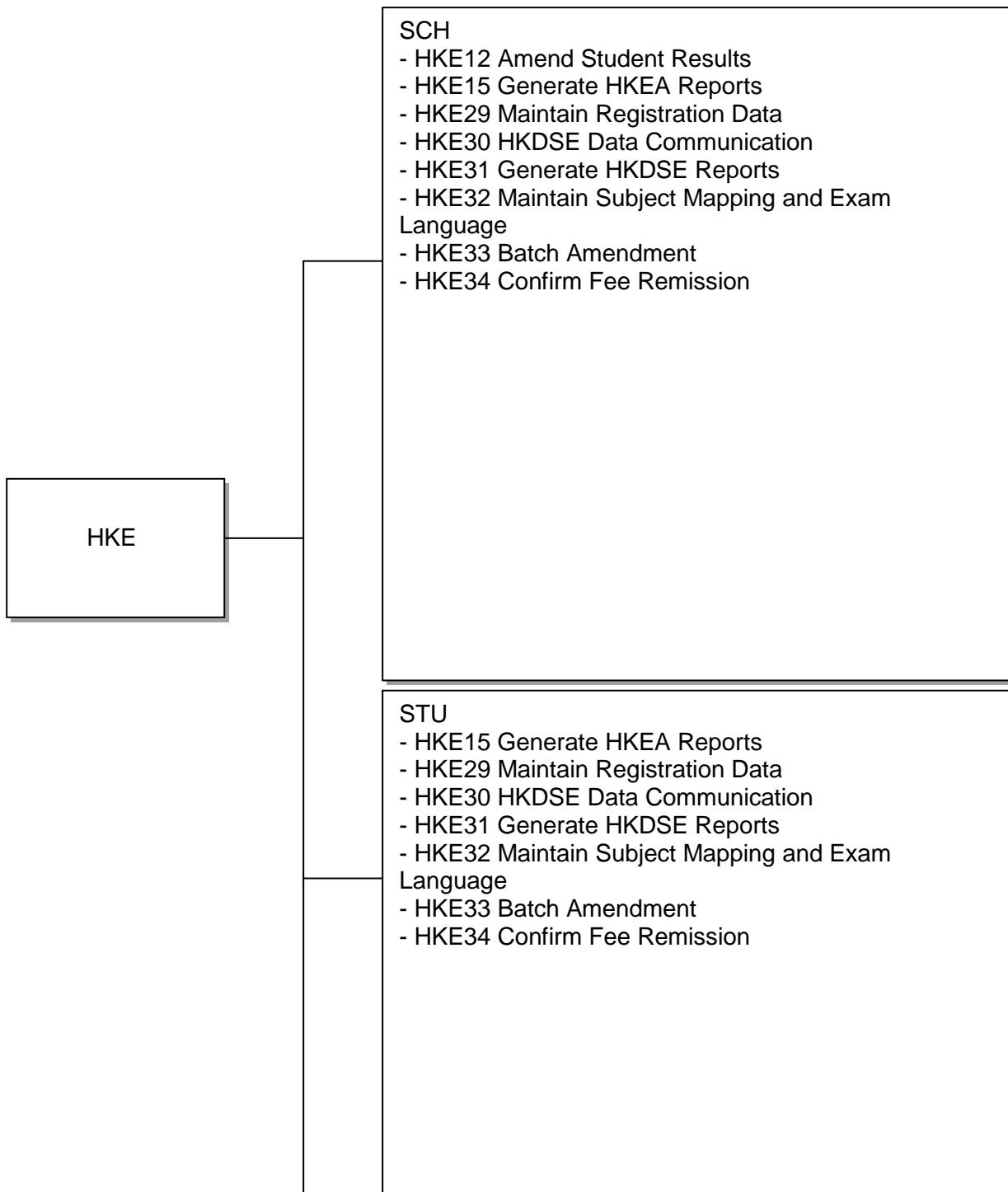
1.2   Function Chart

HKEAA (HKE)

```
                              ┌─────────────────────────────────┐
                              │  ➤  Subj Mapping & Exam Lang     │
  ┌──────────────┐            │                                 │
  │    HKDSE     │───────────▶│  ➤  Maint HKDSE Reg Data         │
  └──────────────┘            │                                 │
         │                    │  ➤  Batch Amendment              │
         │                    │                                 │
         │                    │  ➤  Confirm Fee Remission        │
         │                    │                                 │
         │                    │  ➤  HKDSE Result Report          │
         │                    │                                 │
         │                    │  ➤  Report                       │
         │                    │                                 │
         │                    │  ➤  HKDSE  Data                  │
         │                    │     Communication                │
         │                    └─────────────────────────────────┘
         │
         │
         │                    ┌─────────────────────────────────┐
  ┌──────────────┐            │  ➤  Adjust Results               │
  │ HKALE/HKCEE  │───────────▶│                                 │
  └──────────────┘            │  ➤  Report                       │
                              └─────────────────────────────────┘
```

1.3   Flow Diagram
HKDSE

```
          ┌─────────────────────────┐
          │ Register Student by Class│
          └─────────────────────────┘
                      │
                      ▼
          ┌─────────────────────────┐
          │ Import HKDSE            │
          │ Parameters Files        │
          └─────────────────────────┘
                      │
                      ▼
          ┌─────────────────────────┐          ┌──────────────┐
          │ Maintain subject mapping│◄─────────│ Exam         │
          │ information             │          │ Registration │
          └─────────────────────────┘          │ Period 2     │
                      │                         └──────────────┘
                      ▼                                ▲
          ┌─────────────────────────┐                 │
          │ Generate HKDSE          │                 │
          │ Registration data       │                 │
          └─────────────────────────┘                 │
                      │                                │
                      ▼                                │
          ┌─────────────────────────┐                 │
          │ Confirm Fee Remission   │                 │
          └─────────────────────────┘                 │
                      │                                │
                      ▼                                │
          ┌─────────────────────────┐                 │
          │  Prepare and confirm    │─────────────────┘
          │ registration data file  │
          └─────────────────────────┘
                      │
                      ▼
          ┌─────────────────────────┐
          │ Import HKDSE            │
          │ Examination Results Data│
          │ File                    │
          └─────────────────────────┘
                      │
                      ▼
          ┌─────────────────────────┐
          │ Print HKDSE Results     │
          │ Report .                │
          └─────────────────────────┘
```

1.4   Interactions with other modules

```
                         ┌──────────────────────────────────────────┐
                         │ SCH                                      │
                         │ - HKE12 Amend Student Results            │
                         │ - HKE15 Generate HKEA Reports            │
                         │ - HKE29 Maintain Registration Data       │
                         │ - HKE30 HKDSE Data Communication         │
                         │ - HKE31 Generate HKDSE Reports           │
                         │ - HKE32 Maintain Subject Mapping and Exam │
                         │ Language                                 │
                         │ - HKE33 Batch Amendment                  │
                         │ - HKE34 Confirm Fee Remission            │
                         │                                          │
              ┌──────────┤                                          │
              │          │                                          │
  ┌───────────┴──┐       │                                          │
  │              │       │                                          │
  │    HKE       │       │                                          │
  │              │       └──────────────────────────────────────────┘
  └──────────────┘       ┌──────────────────────────────────────────┐
              │          │ STU                                      │
              │          │ - HKE15 Generate HKEA Reports            │
              │          │ - HKE29 Maintain Registration Data       │
              │          │ - HKE30 HKDSE Data Communication         │
              │          │ - HKE31 Generate HKDSE Reports           │
              │          │ - HKE32 Maintain Subject Mapping and Exam │
              └──────────┤ Language                                 │
                         │ - HKE33 Batch Amendment                  │
                         │ - HKE34 Confirm Fee Remission            │
                         │                                          │
                         └──────────────────────────────────────────┘
```

CDS
- HKE30 HKDSE Data Communication

RPT
- HKE15 Generate HKEA Reports
- HKE31 Generate HKDSE Reports
- HKE32 Maintain Subject Mapping and Exam Language

HSE
- HKE12 Amend Student Results
- HKE15 Generate HKEA Reports
- HKE29 Maintain Registration Data
- HKE32 Maintain Subject Mapping and Exam Language

-

SEC
- HKE12 Amend Student Results
- HKE15 Generate HKEA Reports
- HKE29 Maintain Registration Data
- HKE30 HKDSE Data Communication
- HKE31 Generate HKDSE Reports
- HKE32 Maintain Subject Mapping and Exam Language
- HKE33 Batch Amendment
- HKE34 Confirm Fee Remission
- HKE35 HKDSE Result Report

APL
- HKE32 Maintain Subject Mapping and Exam Language

SFA (WFSFAA(SFO))
- HKE34 Confirm Fee Remission

 📖 **HKE12 – Amend Student Results**
- SCH
  - School Year created
  - Class Info
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE15 – Generate HKEAA Reports**
- SCH
  - School Year created
  - School Level and School Session Info
  - Class Subjects Info
- STU
  - Student created / deleted
  - Student schooling record changed
- RPT
  - Generate Report
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE29 –Maintain Registration Data**
- SCH
  - School Year created
  - Class Info
  - Class Subjects Info
- STU
  - Student schooling record changed
- CDS
  - HKDSE Parameter imported
- RPT
  - Generate Report
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE30 – HKDSE Data Communication**
- SCH
  - School Year created
  - Class Info
- STU
  - Student created / deleted
  - Student schooling record changed
- CDS
  - Module Specific Data Communication
- SEC
  - Access rights changed

 📖 **HKE31 – Generate HKDSE Reports**
- SCH
  - School Year created
  - School Level and School Session Info
  - Class Info
  - Class Subjects Info
- STU
  - Student schooling record changed
- RPT
  - Generate Report
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE32 – Maintain Subject Mapping and Exam Language**
- SCH
  - School Year created
  - School Level and School Session Info
  - Class Info
  - Class Subjects Info
- STU
  - Student Subject Setup
- RPT
  - Generate Report
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE33 – Batch Amendment**
- SCH
  - School Year created
  - School Level and School Session Info
  - Class Info
  - Class Subjects Info
- STU
  - Student schooling record changed
- HSE
  - Retrieve codes
- SEC
  - Access rights changed

 📖 **HKE34 – Confirm Fee Remission**
- SCH
  - School Year created
  - School Level and School Session Info
  - Class Info
  - Class Subjects Info
- STU
  - Student schooling record changed
- SFA

- • Retrieve TA and STS result
- SEC
  - • Access rights changed

📖 **HKE35 –HKDSE Result Report**
- SEC
  - • Access rights changed

2   Operation Procedures

2.1   HKDSE

2.1.1 Maintain Subject Mapping and Exam Language

Maintain the information of WebSAMS subjects and HKDSE subjects mapping.

 School Subject and APL Subject

📖   Function Description

- Users can maintain the subject mapping records about School subject and APL subject
- Users can preview report to show subjects that are missing in subject mapping list.
- Users can search the subject mapping records about School subject

📖   Pre-requisites

1. School user must import Registration Parameter file provided by HKEAA.
2. School user has started IYP or migrated to new school year.
3. Students are promoted to Secondary 6 in the new school year with completion of subject setup.
4. The ApL subject information is created in Applied Learning module (if applicable).
5. The system time must be in specific exam registration duration.

🎦   User Procedures

1. Click **[HKEAA]** → **[HKDSE]** → **[Subj Mapping & Exam Lang]** in the left menu.

2. By the default page, the page will show all school subjects mapping information. User can also click **[APL subject]** tab page to show APL subjects mapping information.

3. By default, the list in **[School Subject]** or **[APL Subject]** will be empty. Users click **[Generate]** button to delete and create corresponding subject mapping records according to default subject mapping information.

4. User click **[Add]** button to add new subject mapping record, new window will be popup.

5. After selected school subject (or APL subject) and HKDSE subject, user should click **[Save]** button to create new record

6. User want to edit record, user can click the hyperlink of class name of record, new window will be popup. If the data of corresponding record is outdated, the error message will be shown in top of new window

7. After selected school subject (or APL subject) and HKDSE subject, user should click **[Save]** button to modify new record
8. User can click checkbox of specific record(s) and click **[Delete]** button to delete them

9. User can click the hyperlink of R-HKE049 to quickly preview R-HKE049 report which will show missing subject of secondary 6 in subject mapping

10. User can click **[Last Year Mappings]** button to go to Last Year School Subject page

[S-HKE32-01] HKEAA > HKDSE > Subj Mapping & Exam Lang > School Subject

11. User can click **[Preview & Print]** button to quickly preview R-HKE053 report which will show subject mapping of last exam year

12. User can click **[Reset]** button to reset subject list

13. User can click **[Back]** button to back to current subject mapping page

📖 Post-effects

The subject mapping record(s) will be modified

📖 Notes

1. Apart from subject information, following table will describe special keyword in [S-HKE-32-01], [S-HKE-32-02], [S-HKE-32-03] and [S-HKE-32-04]

Keyword	Description
ANY	Any condition in class, subject, subject group, cross class subject etc.
N/A	• Corresponding school subject (including ApL subject) will not be converted to HKDSE subject. • The school subject will not be shown on R-HKE049 report.
Blank	• Corresponding school subject (including ApL subject) will not be converted to HKDSE subject. • The school subject will be shown on R-HKE049 report.

2. If all fields of subject mapping record is specified (non – ANY), it is the highest priority in subject conversion.

Example 1:

Order of Priorities	Class Name	Subject	Subject component
1. (Highest)	Particular Class	Compulsory Subject / Elective Subject / Subject Group Subject	Particular subject component

| 2. | Particular Class | Compulsory Subject / Elective Subject / Subject Group Subject | Any |
| 3. (Lowest) | Any | Compulsory Subject / Elective Subject / Subject Group Subject | Any |

Example 2:

Order of Priorities	Class Name	Subject	Sub-group code	Subject component
1. (Highest)	Particular Class	Cross Class Subject	Particular sub-group code	Particular subject component
2.	Particular Class	Cross Class Subject	Particular sub-group code	Any
3.	Particular Class	Cross Class Subject	Any	Any
4. (Lowest)	Any	Cross Class Subject	Any	Any

3. The ApL subjects are extracted from Applied Learning module which is based on the subjects listed in ApL parameter file of the respective cohort.
4. The Last Year School Subjects are extracted from School Subjects which are based on the confirmed subject listed in outgoing data.
5. School subject which is Putonghua or Cantonese should be mapped to HKDSE subject which is Cantonese.(excepted 080 Chinese Language)

2.1.2 Maintain Registration Data

📖   Function Description

Allow user to generate DSE subject according to subject mapping information and to maintain the student's DSE subjects, contact information and student's home district council/ preferenced district council.

📖   Pre-requisites

1. School user must import Registration Parameter file provided by HKEAA.
2. School user has started IYP or migrated to new school year.
3. Students are promoted to Secondary 6 in the new school year with completion of subject setup.
4. The ApL subject information is created in Applied Learning module (if applicable).
5. The system time must be in specific exam registration duration.

    🖰   User Procedures

   1.   Click **[HKEAA]** → **[HKDSE]** → **[Maint HKDSE Reg Data]** in the left menu.

   2.   By default, the system will not have any data. User should click **[Generate]**
        button to delete all and create new records.

   3.   User can click **[Search]** button to search existing record.

   4.   By default, all student records are selected. Users can un-click checkbox of
        students and click **[Save]** button. These records will be not generated in
        registration data file in Data Communication.

   5.   User can click the hyperlink of student. The page will show student's
        particular information and converted DSE subject.

6. The student details are extracted from Student module. User can modify Residential Phone No / Contact Phone No, Home District Council / Preferred District, Student's Postal Address and the language version of DSE subject. If the check box of the DSE subject is not selected, the DSE subject will not be extracted and shown in registration data file.

[S-HKE29-06] **HKEAA** > HKDSE > Maint HKDSE Reg Data

School Year	2014
Exam Year	2015
Registration Period	2
Exam Code	DS (S6) HKDSE

Student Details

Student Name(English)	AppleII		Student Name(Chinese)	蘋二
Class Name	6B		Class No	1
HKID	E8824715		Sex	M
Document Type			Document No	
E-mail Address	454@gdg.fhh		SMS Phone No	23456789
Residential Phone No / Contact Phone No	25252525		# Home District Council / Preferred District	Central & Western ∨

Student's Postal Address (English) — **Home Address (English)**

Flat, Floor, Block	Flat 4525 Floor 22 Block 21	Flat 4525 Floor 22 Block 21
Building	43	43
Village/Estate	537	537
Street and No	435	435
District	SHATIN	SHATIN

Student's Postal Address (Chinese) — **Home Address (Chinese)**

Flat, Floor, Block	Flat 546 Floor 14 Block	Flat 546 Floor 14 Block
Building	魚涌	魚涌
Village/Estate	康怡花園	康怡花園
Street and No	吉之島	吉之島
District	沙田	沙田

Student's Postal Area Information — **Home Area Information**

| Area | Kowloon ∨ | Kowloon |

[|<] [<] [>] [>|]

* : Please input valid information.
\# : If the value of Home District Council from Student module is "Not Applicable", the default values of "Home District Council / Preferred District" and Exam District in HKEAA Portal will be the "School District Council" from School Management module.

☐	HKDSE Subject / HKDSE Paper	Language Version
☑	中國語文(廣東話)	Chinese (Cantonese) ▾
☑	English Language	English ▾
☑	通識教育	Chinese (Cantonese) ▾
☑	設計與應用科技	Chinese (Cantonese) ▾
☑	-- 二甲: 自動化操作	
☑	-- 二乙: 創意數碼媒體	
☐	-- 二丙: 設計實踐及材料處理	
☐	-- 二丁: 電子	
☐	-- 二戊: 視像化及電腦輔助設計模塑	
☑	Sports Coaching and Management	Others ▾
☑	Hospitality Services in Practice	Others ▾
☑	數學 (必修)	Chinese (Cantonese) ▾

[💾 Save] [◁ Back]

7. After modified student and subject information, user clicks **[Save]** button to save record.

📖 Post-effects

The information will be modified.

📕   Notes

1. In respect of ApL subjects, the corresponding student application record must have selection result "Successful" and enrolment status "Enrolled".
2. Same subject with different subject codes cannot be registered by same student twice in an exam year.
3. The default value of Home District Council / Preferred District will be that of Home District Council from Student module. If the value is 'X' (Not Applicable), it will be that of District Council from School Management module.
4. The default value of Residential Phone No / Contact Phone No will be that of residential phone number from Student module.

2.1.3 Batch Amendment

📕   Function Description

Modify the language version and extraction indicator of DSE subject (including papers) by batch.

📕   Pre-requisites

1. School user must import Registration Parameter file provided by HKEAA.
2. School user has started IYP or migrated to new school year.
3. Students are promoted to Secondary 6 in the new school year with completion of subject setup.
4. The ApL subject information is created in Applied Learning module (if applicable).
5. The system time must be in specific exam registration duration
6. The student's DSE subject information must be generated on [S-HKE29-04] HKEAA > HKDSE > Maint HKDSE Reg Data

🎦   User Procedures

1. Click **[HKEAA]** → **[HKDSE]** → **[Batch Amendment]** in the left menu.

2. User can select class name and DSE subject group (different language version in the same DSE subject) as searching criteria and click **[Search]** button to search specific result

3. User can modify the extraction indicator of DSE subject (including papers) and corresponding language version. After clicked [Save] button, the records will be updated.

📖 Post-effects

The student's DSE subject information record(s) will be modified.

    📖   Notes

If the extraction indicator of student is not selected on [S-HKE29-05] HKEAA > HKDSE > Maint HKDSE Reg Data, the student record will not be shown on [S-HKE33-02] HKEAA > HKDSE > Batch Amendment.
Same subject with different subject codes cannot be registered by same student twice in an exam year.

2.1.4 Confirm Fee Remission

    📖   Function Description

View and confirm students' Textbook Allowance (TA) and Student Travel Subsidy (STS) as the examination fee remission

    📖   Pre-requisites

1. School user must import Registration Parameter file provided by HKEAA.
2. School user has started IYP or migrated to new school year.
3. Students are promoted to Secondary 6 in the new school year with completion of subject setup.
4. The ApL subject information is created in Applied Learning module (if applicable).
5. The system time must be in specific exam registration duration
6. The student's DSE subject information must be generated on [S-HKE29-04] HKEAA > HKDSE > Maint HKDSE Reg Data
7. School user should import the TA and STS result file provided by WFSFAA(SFO) at WFSFAA(SFO) module (if necessary).

    🖰   User Procedures

1. Click **[HKEAA]** → **[HKDSE]** → **[Confirm Fee Remission]** in the left menu.

2. User can select class name as searching criteria and click **[Search]** button to search specific result

[S-HKE34-01] HKEAA > HKDSE > Confirm Fee Remission

School Year	2014
Exam Year	2015
Exam Code	DS (S6) HKDSE
Registration Period	2
Class Name	6B

Search

▼Bottom

Class	Class No.	Student Name	Confirmation Date	Fee Remission			
				Student Travel Subsidy (STS) Result	Textbook Allowance (TA) Result	Current Remission Indicator	Submitted Remission Indicator
6B	1	▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	2	Student AAA	23/02/2015	N/A	N/A	0%	0%
6B	3	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	4	Student BBB	23/02/2015	N/A	N/A	0%	0%
6B	5	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	6	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	7	Student XXX	23/02/2015	N/A	N/A	0%	0%
6B	8	Student LLM	23/02/2015	N/A	N/A	0%	0%
6B	9	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	15	CANDIDATE NAME	23/02/2015	N/A	N/A	0%	0%
6B	16	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%
6B	17	▮▮▮▮▮	23/02/2015	N/A	N/A	0%	0%

Confirm ▲Top

Note:
- Date of latest TA and STS result in WFSFAA(SFO) module: --
- If the STS result is highlighted in red, school recommendation is required in WFSFAA(SFO) module.
- The Textbook Allowance (TA) and Student Travel Subsidy (STS) result file is waiting to import. Please import the file in WFSFAA(SFO) module.

3. After clicked [Confirm] button, current remission indicator will be the submitted remission indicator. The submitted remission indicator will be shown in registration data file.

  Post-effects

The Submitted Remission Indicators are confirmed.

  Notes

1. The calculation of Current Remission Indicator:
   The value will be the value of TA result. If TA result is N/A or 0%, the default value will be STS result.
   .
2. The following table will show description of fields.

The description of fields			
Student Travel Subsidy (STS) Result	Textbook Allowance (TA)	Current Remission	Submitted Remission

	Result	Indicator	Indicator
Student's result in WFSFAA(SFO) module in real time	Student's result in WFSFAA(SFO) module in real time	Consolidate student's TA and STS result in real time	Confirmed remission indicator

3. The latest confirmed fee remission information will be retrieved for preparing the HKDSE registration data file.

2.1.5 HKDSE Result Report

📖 Function Description

View HKDSE Result Report that provided by HKEAA

📖 Pre-requisites

1. School user must import HKDSE Result data pack file provided by HKEAA.

🖰 User Procedures

1. Click **[HKEAA] → [HKDSE] → [HKDSE Result Report]** in the left menu.

2. User can select Report Type, Exam Year or/and Import Date as searching criteria and click **[Search]** button to search specific result

3. After clicked the hyperlink of report name, the report will be shown.

  📖   Post-effects
   Report will be shown.

  📖   Notes
   Nil.

2.1.6 Generate Report

  📖   Function Description

   Users can generate HKDSE reports.

  📖   Pre-requisites

   1. Adobe Acrobat Reader and Microsoft Office 2000 are required to view the reports.

  🖱   User Procedures

   1. Click **[HKEAA]** → **[HKDSE]** → **[Report]** in the left menu.

   2. All the reports with their description and report ID are shown. Click on the **Report Name (ID)** hyperlink.

   3. All built-in and user-defined report templates are shown.

   4. Select the templates and click on the hyperlink to open the report parameter screen.

   5. In the report parameter screen, enter the parameter and/or select the option.

   6. Select the Format of the report. The reports can be printed in the format of PDF, WORD, RICHTEXT and EXCEL.

   7. Click the **[Preview and Print]** button to generate the report.

   8. The report will be shown on a pop-up window.

📖   Post-effects

1. The selected report will be shown on a pop-up window. Users can view, print or save the report.

📖   Notes

1. Most of the reports have two language versions. Report ID with a sub-fix of –E stands for English reports, while those with –C stands for Chinese reports. Report ID without sub-fix of –E nor –C are bilingual reports.

2. R-HKE041: Public Examination Results for All Subjects

i.   This report lists out the HKDSE examination results of the students in the selected class for all examination subjects. A summary and the statistics of the performance of individual students are provided. The report includes the following information:

<u>For Category A</u>

a.   Student information - Name of candidates, Class Number.

b.   Summary of the performance of the students - the number of subjects obtained for each level (5**, 5*, 5, 4, 3, 2, 1, U) and X.

c.   The following information is provided:

i.   Number of subjects with grade Level 2 or above.

d.   Public examination results - The results of all subjects / components (From examination year 2012, the sub-levels of the subjects are also displayed on the report.)

e.   Statistical results of the class:

-    total number of students sat for the examination
-    total number and percentage of students who are absent from the whole examination
-    total number and percentage of all subjects with level 2 or above in the class
-    total number and percentage of all subjects with individual levels (5**, 5*, 5, 4, 3, 2, 1, U) and X

<u>For Category B</u>

a.   Student information - Name of candidates, Class Number.

b.   Summary of the performance of the students - the number of subjects obtained for each level (TD, TT and UT) and X.

c.   The following information is provided:

i.   Number of subjects with grade Level TT or above.

d.   Public examination results - The results of all subjects / components (From examination year 2012, the sub-levels of the subjects are also displayed on the report.)

e.   Statistical results of the class:

-    total number of students sat for the examination
-    total number and percentage of students who are absent from the whole examination
-    total number and percentage of all subjects with level TT or above in the class
-    total number and percentage of all subjects with individual levels (TD, TT and UT) and X.

For Category C

    a. Student information - Name of candidates, Class Number.

    b. Summary of the performance of the students - the number of subjects obtained for each level (A, B, C, D, E and UG) and X.

    c. The following information is provided:

        i. Number of subjects with grade Level E or above.

    d. Public examination results - The results of all subjects / components (From examination year 2012, the sub-levels of the subjects are also displayed on the report.)

    e. Statistical results of the class:

        -   total number of students sat for the examination
        -   total number and percentage of students who are absent from the whole examination
        -   total number and percentage of all subjects with level E or above in the class
        -   total number and percentage of all subjects with individual levels (A, B, C, D, E and UG) and X.

ii. In summary page, "Total No. Absence" means that the total no. of candidates who are absent in all Category A/B/C subjects.

iii. In summary page, "Total No. Sat" means that the total no. of candidates of Category A/B/C subjects in result file – the total no. of candidates who are absent in all Category A/B/C subjects.

iv. In summary page, if no subject for a particular level, '©' will be shown in "Subject Level".

v.   In summary page, for Category A, if no subject with Subject Level 2 or above, '©' will be shown in "Level 2 or above". For Category B, if no subject with Subject Level TT or above, '©' will be shown in "TT or above". For Category C, if no subject with Subject Level E or above, '©' will be shown in "E or above".

vi. Subject results of the current examination year and past years can be printed.

vii. Users can select to print the component grades of the subject in the parameter screen.

3. R-HKE042: Public Examination Results for Best Category A Subjects

i.   The below criteria can be selected from this screen to generate the report:
1.   Public Exam Year - Select public exam year (Selection is allowed from 2012)
2.   Number of Best Subjects - Select the number from the buttons among 5, 6 and 7.
3.   Printing Range
Selected classes from the text box (multiple class selection is allowed)
Number of Student Listed - Type a number in the text box
4.   Format - PDF / WORD / RICHTEXT / EXCEL

ii.   List any best (5/6/7) Category A subjects of students.
iii.   Mathematics is counted as the highest score among (Mathematics (Core) A030, Mathematics (M1) A031, and Mathematics (M2) A032)
iv.   If grade level does not equal to "5**", "5*", "5", "4", "3", "2", "1", the system will consider as ineffective subject and not show subject(s) in report.
v.   Students with lesser no. of subjects will NOT be shown.
vi.   Sorting Method (all student)
1.   Total Scores of best (5/6/7) effective subjects(please see note 7) in descending order
2.   Numbers of subjects obtaining 5**, then 5*, then 5, then 4 and so on.
3.   Class and English Name in alphabetical order.
vii.   Sorting Method (subject scores of one student)
1.   Level 1: Subject score (5** > 5* > 5 > 4 > 3 > 2 > 1)

4.   R-HKE045: Longitudinal Analysis of Public Examination Result List

i. The below criteria can be selected from this screen to generate the report:

1) Public Exam Year - Select public exam year (Selection is allowed from 2012)
2) Printing Range
Selected classes from the text box (multiple class selection is allowed)
3) Format - PDF / WORD / RICHTEXT / EXCEL

ii. For Category A subjects,

1. No. Entered: Count of candidates of Category A subject/subject component in the result file

2. No. Sat: No. Entered – (11) Absent

3. 5**: count of records with Subject Grade/Level = '5**'

4. 5*: count of records with Subject Grade/Level = '5*'

5. 5: count of records with Subject Grade/Level = '5'

6. 4: count of records with Subject Grade/Level = '4'

7. 3: count of records with Subject Grade/Level = '3'

8. 2: count of records with Subject Grade/Level = '2'

9. 1: count of records with Subject Grade/Level = '1'

10. Unclassified: count of records with Subject Grade/Level in ('U', 'Z')

11. Absent: count of records with Subject Grade/Level or Component grade/level = 'X'

iii. For Category A subject components,

1. No. Entered: Count of candidates of Category A subject/subject component in the result file

2. No. Sat: No. Entered – (11) Absent – (12) Exempted

3. 5**: count of records with Component grade/level = '5**'

4. 5*: count of records with Component grade/level = '5*'

5. 5: count of records with Component grade/level = '5'

6. 4: count of records with Component grade/level = '4'

7. 3: count of records with Component grade/level = '3'

8. 2: count of records with Component grade/level = '2'

9. 1: count of records with Component grade/level = '1'

10. Unclassified: count of records with Component grade/level in ('U', 'Z')

11. Absent: count of records with Component grade/level = 'X'

12. Exempted (Hidden): count of records with Component grade/level = 'Y'

iv. For Category B subjects,

1. No. Entered: Count of records of Category B subject

2. No. of Candidates Fulfilled Attendance: Minimum attendance requirement fulfilled = 'Y'

3. Attained With Distinction: count of records with Subject Grade/Level = 'TD'

4. Attained: count of records with Subject Grade/Level = 'TT'

5. Unattained: (2) – (3) – (4)

6. Unattained (Attendance Not Fulfilled): (1) – (2)

v. For Category C subjects,

1. No. Entered: Count of students of Category C subjects in the result file

2. No. Sat: No. Entered – (9) Absent

3. A: count of records with Subject Grade = 'A'

4. B: count of records with Subject Grade/Level = 'B'

5. C: count of records with Subject Grade/Level = 'C'

6. D: count of records with Subject Grade/Level = 'D'

7. E: count of records with Subject Grade/Level = 'E'

8. Ungraded: count of records with Subject Grade/Level in ('UG', 'Z')

9. Absent: count of records with Subject Grade/Level = 'X'

10. Pending: count of records with Subject grade/level = empty

vi. For Category C subject components,

1. No. Entered: Count of records of Category C subject

2. No. Sat: the "No.Sat" of Category C subjects

3. With Distinction: count of records with Component grade/level = 'D'

4. With Merit: count of records with Component grade/level = 'M'

5. With Pass: count of records with Component grade/level = 'P'

6. Below Pass: (2) – (3) – (4) – (5) – (7)

7. Pending: count of records with subject grade/level = empty

5. R-HKE047: Registration Data Extraction Report

Report [R-HKE047] Registration Data Extraction Report displays the extracted student particulars and registered DSE subject information (including papers). User can print and preview the latest report of the specific class

6. R-HKE048: HKDSE Subject / Paper Extraction Report

Report [R-HKE048] HKDSE Subject / Paper Extraction Report displays the summary of registered DSE subject (including papers). User can print and preview the latest report of the specific class.

7. R-HKE049: Outstanding Subject Mapping & Exam Lang Status List

Report [R-HKE049] Outstanding Subject Mapping & Exam Lang Status List displays the school subjects and ApL subjects of secondary 6 in exam year which are not linked to HKDSE subjects.

8. R-HKE050: Student with Missing/Invalid Particulars (HKDSE Registration) List

[S-HKE31-05] HKEAA > Report

Student with Missing/Invalid Particulars (HKDSE Registration) List (R-HKE050) :-
Built-in Template

Please input the print criteria.

Public Exam Year	2013
Public Exam Code	DS (S6) HKDSE
Class Name	SS6A
Format	PDF

Preview & Print   Reset   Back

Report [R-HKE050] Student with Missing/Invalid Particulars (HKDSE Registration) List displays the missing or invalid student particulars which have not passed the HKDSE registration rules.

9. R-HKE051: Public Examination Results for Core and/or Elective Category A Subjects

[S-HKE31-11] HKEAA > Report

Public Examination Results for Core and/or Elective Category A Subjects (R-HKE051-E) :-
Built-in Template

Please input the print criteria.

Public Exam Year	2013
Public Exam Code	DSE
Number of Subject Listed	Core Subjects +
	⦿ No Elective Subject
	○ Best 1 Elective Subject
	○ Best 2 Elective Subjects
	○ Best 3 Elective Subjects
Class Name (Hold [Shift] or [Ctrl] key for multiple selection)	6A 6B 6C 6D 6E S6A S6S SS6Y
Number of Student Listed	
English Language Min Grade	3
Chinese Language Min Grade	3
Mathematics Min Grade	2
Liberal Studies Min Grade	2
Other Elective Min Grade	3
Format	PDF

Preview & Print   Reset   Back

i. The below criteria can be selected from this screen to generate the report:

1) Public Exam Year - Select public exam year (Selection is allowed from 2012)

2) Number of Best Elective Subjects - Select the number from the buttons among 'No Elective Subject, Best 1 Elective Subject, Best 2 Elective Subjects and Best 3 Elective Subjects'

3) Printing Range
Selected classes from the text box (multiple class selection is allowed)
Number of Student Listed - Type a number in the text box

4) Minimum Grade Required to be attained in Core Subjects and Elective Subjects

5) Select the Minimum Grades from textboxes of 4 Core Subjects (English Language, Chinese Language, Mathematics, Liberal Studies) and Elective Subjects required have been attained by students

6) Format - PDF / WORD / RICHTEXT / EXCEL

ii. Mathematics is counted as the highest score among (Mathematics (Core) A030, Mathematics (M1) A031, and Mathematics (M2) A032)

iii. Students with lesser no. of subjects will NOT be shown.

iv. English abbreviation subject names will be shown irrespective of the language version of report.

v. Sorting Method (all student)

1) Total Scores of best (5/6/7) effective subjects(please see note 7) in descending order

2) Numbers of subjects obtaining 5**, then 5*, then 5, then 4 and so on.

3) Class and English Name in alphabetical order.

vi. Sorting Method (subject scores of one student)

1) Level 1: Subject score (5** > 5* > 5 > 4 > 3 > 2 > 1)

10. R-HKE052: Public Examination Results for All Subjects (by Subject)

i. This report lists out the HKDSE examination results of the students in the selected examination subjects. The report includes the following information:

For Category A

   a.   Student information - Name of candidates, Class No. and Class Name.

   b.   Public examination results - The results of selected subjects / components.

   c.   Statistical results of selected subjects / components:

      i.   Total number of students sat for the examination.
      ii.   Total number of students who are absent from the examination.
      iii.   Total number and percentage of students obtain level 2 or above.
      iv.   Total number and percentage of students obtain individual levels (5**, 5*, 5, 4, 3, 2, 1, U).

For Category B

   a.   Student information - Name of candidates, Class No. and Class Name.

   b.   Public examination results - The results of all subjects / components.

   c.   Statistical results of selected subjects / components:

      i.   Total number of students sat for the examination.
      ii.   Total number of students who are absent from the examination.
      iii.   Total number and percentage of students obtain level TT or above.
      iv.   Total number and percentage of students obtain individual levels (TD, TT and UT).

For Category C

   a.   Student information - Name of candidates, Class No. and Class Name.

   b.   Public examination results - The results of all subjects / components.

   c.   Statistical results of selected subjects / components:

      i.   Total number of students sat for the examination.
      ii.   Total number of students who are absent from the examination.
      iii.   Total number and percentage of students obtain level E or above.
      iv.   Total number and percentage of students obtain individual levels (A, B, C, D, E and UG).
      v.   Total number and percentage of students obtain level P or above in the selected subject components, if "With Subject Component Results" option is selected.
      vi.   Total number and percentage of students obtain individual levels (D, M and P) in the selected subject components, if "With Subject Component Results" option is selected.

ii.   If option "With Subject Component Result" is selected, the students have not taken the subject component, '©' will be shown as the result of subject component.

iii.   When printing the result of Category A subjects 22S - Mathematics (Compulsory Part), 23S - Mathematics (Extended Part – Module 1) and 24S - Mathematics (Extended Part – Module 2), the result will be shown in the same page.

iv.   Printing the result of Category A subjects 22S - Mathematics (Compulsory Part), 23S - Mathematics (Extended Part – Module 1) and 24S - Mathematics (Extended Part – Module 2), '©' will be shown as the result if the students have not taken the subject. The students are ordered by the result of the best performed subject among these three subjects, by result of other subjects, by the class name and by the class no. .

v.   Subject results of the current examination year and past years can be printed..

vi.   Users can select to print the component grades of the subject in the parameter screen.

2.1.7   Data Communication

2.1.7.1   Process Incoming Data

    Function Description

Users can import CDS messages of the HKEAA files to the system. The HKEAA file is:
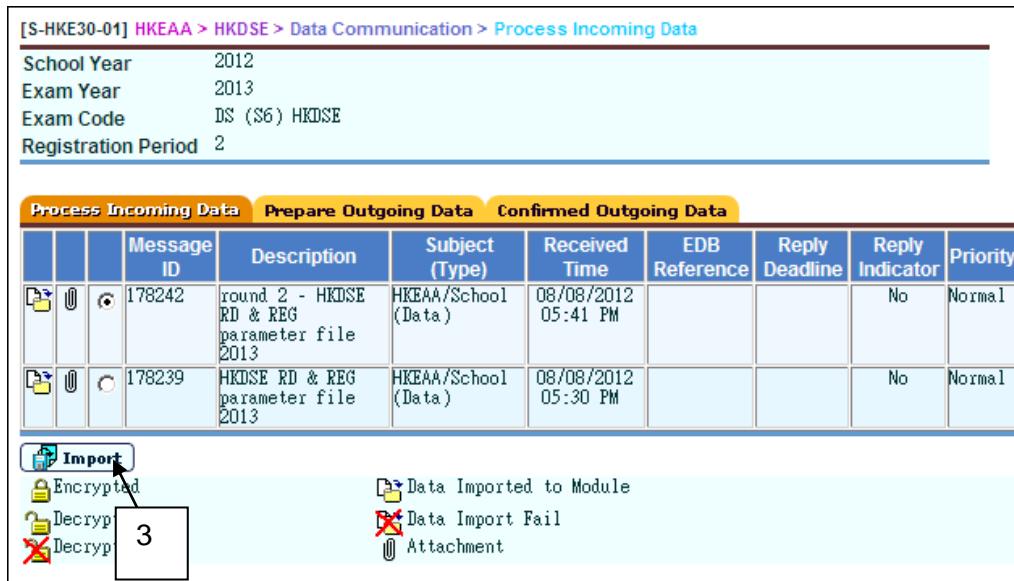
1. HKDSE Examination Result Data Pack File

    - The file contains all the important information that is required to perform various functions in the HKEAA Module for the HKDSE public examinations in the imported examination year.

2. HKDSE Examination Registration Parameter File
3. HKDSE Examination Result Parameter File

📖   Pre-requisites

    1.   The relevant CDS Messages have been decrypted in **CDS>Incoming Msg**.

🎩   User Procedures

    1.   Click **[HKEAA]** → **[HKDSE]** → **[Data Communication]** in the left menu.

    2.   Click **[Process Incoming Data]** tab.

    3.   Select the CDS message to import and click the **[Import]** button.

    4.   For HKDSE results data file, users need to enter the password (provided by the HKEAA) in order to decrypt the file. Other files don't need enter the password.

   📖   Post-effects

The system will indicate that if the file import is successful, the relevant information of the system will be updated. The messages that are successfully imported to the system cannot be imported again except HKDSE results data file in the Data Communication.

For HKDSE results data file, if there are errors encountered when importing messages, error messages or an exception report will be printed. After correcting the errors, the messages that cannot be imported to the system can be imported again in the Data Communication.

   📖   Notes

- HKDSE Examination Result Data Pack File

  o If there are errors encountered when importing messages, the records with errors will be show in the exception report and those record without errors can be imported to the system.
  o However, if the results data file has been partially imported, the messages can be imported again in the HKDSE Data Communication after correcting the errors.

2.1.7.2 Prepare Outgoing Data

   📖   Function Description

User can prepare registration data file to HKEAA

   📖   Pre-requisites

1. School user must import Registration Parameter file provided by HKEAA.
2. School user has started IYP or migrated to new school year.
3. Students are promoted to Secondary 6 in the new school year with completion of subject setup.
4. The ApL subject information is created in Applied Learning module (if applicable)
5. The system time must be in specific exam registration duration
6. The registration data is generated.
7. School user confirmed fee remission.

   ✍   User Procedures

1. Click **[HKEAA] → [HKDSE] → [Data Communication]** in the left menu.

2. Click **[Prepare Outgoing Data]** tab.

[S-HKE30-02] HKEAA > HKDSE > HKDSE Data Communication > Prepare Outgoing Data

School Year	2012
Exam Year	2013
Exam Code	DS (S6) HKDSE
Registration Period	2

Process Incoming Data | **Prepare Outgoing Data** | **Confirmed Outgoing Data**

	Data File Description
○	HKDSE Registration File - Period 1 (Jun)
●	HKDSE Registration File - Period 2 (Sep)

[Prepare]

3. Select the data file and click the **[Prepare]** button.

[S-HKE30-05] HKEAA > HKDSE > HKDSE Data Communication > Prepare Outgoing Data

School Year	2012
Exam Year	2013
Exam Code	DS (S6) HKDSE
Registration Period	2
Class Name	6B / S6A / S6S

[Prepare] [Confirm] [◀Back]

Class Name	Preview Type	

4

4. Select the multiple class names and click the **[Prepare]** button. The data file of class name will be prepared in the list if no error find. Otherwise, the hyperlink of exception report will show in the top of screen. User can click here(hyperlink) to preview the exception report

[S-HKE30-05] HKEAA > HKDSE > HKDSE Data Communication > Prepare Outgoing Data

File cannot be prepared. Please click here to generate the Registration Data Extraction Exception Report.

School Year	2012
Exam Year	2013
Exam Code	DS (S6) HKDSE
Registration Period	2
Class Name	6B / S6A / S6S

[Prepare] [Confirm] [◀Back]

Class Name	Preview Type	

5. After selected preview type of specific class name and clicked **[Preview]** button, the preview page will popup.

6. User clicks **[Un-prepare]** button in corresponding class name, the data file of class will be erased.

7. After data file of specific class is ready, user can click **[Confirm]** button. All data file will group in a single CDS message in CDS module.

    📖   Post-effects

The data files in specific class(es) will group in a single CDS message in CDS module.

    📖   Notes

Same subject with different subject codes cannot be registered by same student twice in an exam year.

2.1.7.3 Confirmed Outgoing Data

    📖   Function Description

Users can view the list of outgoing data that have been confirmed.

    📖   Pre-requisites

N/A

    🖱   User Procedures

1. Click **[HKEAA]** ➔ **[HKDSE]** ➔ **[Data Communication]** in the left menu.

2. Click **[Confirmed Outgoing Data]** tab to view the list of confirmed outgoing data.

📖   Post-effects

N/A

  📖 Notes

    This function is a channel to view the CDS message status only. The actions of processing CDS messages, such as encrypting or rejecting a confirmed message, should be performed in **Outgoing Msg** of the CDS.

 2.2 HKALE/HKCEE

2.2.1 Adjust Result

  📖 Function Description

    This function allows users to modify the grades for subjects / components of all students in current and past examination years.

    The public examination results will be imported into the system via the Data Communication function. If there are errors during the import of the results file, such as disconnection with CDS, errors in results file and mis-match of student particulars in the results file with the examination entries, this function can help users to input the results so that users can analyze the performance of the students in the public examination.

    This function also allows users to correct the results of a student after the rechecking and remarking results are released.

  📖 Pre-requisites

    There are examination entries for current or past examination years.

  🖰 User Procedures

    1. Click **[HKEAA] → [HKALE/HKCEE] → [Adjust Result]** in the left menu.

    2. Enter the search criteria and click the **[Search]** button.

[S-HKE12-01] HKEAA > HKALE/HKCEE > Adjust Result	
Public Exam Year	2003
Public Exam Code	A (S7) HKALE
Class Name	All
Student Name (English)	
Student Name (Chinese)	
Registration Number	
HKEAA Ref No.	
Candidate Number	
📋 Search	

3. A list of matched student records is shown. Click on the **Student Name** hyperlink to select a student record. The default sorting order of the students is by class name and class number. Click on the hyperlink under each column header to sort the records by the field stated in the column header.

4. Edit the results of the Subject / Subject Component in the column of the Amended Grade.

5. Click the **[Save]** button to update the results.

[S-HKE12-03] HKEAA > HKALE/HKCEE > Adjust Result

🔍 **Go To Search**

Student Details

| Public Exam Year | 2011 |
| Public Exam Code | A(S7) HKALE |

Student Name (English)	YIP ✱✱✱ ✱✱✱	Student Name (Chinese)	葉✱✱✱
Class(No.)	S7S(6)	Date of Birth(DD/MM/YYYY)	18/07/1984
HKID	Z17✱✱✱ ✱✱✱	Registration No.	199✱✱✱
Candidate Number	870✱✱✱	HKEAA Ref. No.	02✱✱✱

▾**Bottom**

Rechecking and Remarking	Subject / Subject Component	Grade Awarded	Amended Grade
	826 A PHYSICS-E	B	B ▾
RM	501 AS USE OF ENGLISH	C	C ▾
	- 1 Listening	C	C ▾
	- 2 Writing	B	B ▾
	- 3 Reading and Language Systems	C	C ▾
RM	- 4 Oral	D	D ▾
	- 5 Practical Skills for Work and Study	C	C ▾
	522 AS C LANG&CULT-PTH	C	C ▾
	- 1 Practical Writing	C	C ▾
	- 2 Reading Comprehension	D	D ▾
	- 3 Listening Comprehension	C	C ▾
	- 4 Oral	D	D ▾
	- 5 Cultural Issues and Reading Programme	C	C ▾
	530 AS LIBERAL STUDIES		C ▾
	- 1 Hong Kong Studie		C ▾
	- 2 Environmental S		C ▾
	- A Project (Hong K		C ▾
	611 AS ECONOMICS-E	D	D ▾
RC	651 AS ETHICS & RS-E	C	C ▾
	811 AS CHEMISTRY-E	E	E ▾

Click the combo box to modify the amended grade

5

Type: RC = Rechecking; RM = Remarking

💾 Save ◀ Back

▲**Top**

📖   Post-effects

1. The grades of the subjects / components of the student are updated.

2. All examination results reports are updated.

📖   Notes

1. The subject results can only be selected from the pull down list, which are pre-defined by the subject grades in the HKEAA parameter file.

2. The sub-grade of the subject is available for public examination year 2001 and before. The sub-grades cannot be modified by the Adjust Result function.

3. Users can modify the component results by selecting the correct grades in the pull down box provided. The system will not perform any validations on the component results, as there are no pre-defined grades for subject components in the HKEAA parameter file.

4. The rechecking and remarking indicator RM (Remarking) or RC (Rechecking) in this maintenance function are for reference only. Application for subject rechecking and remarking should be performed in the Rechecking and Remarking function.

2.2.2   Generate Report

    📖   Function Description

Users can generate HKEAA reports and forms. The reports are divided into 7 categories:

1. Public Examination Result Reports

    📖   Pre-requisites

1. Adobe Acrobat Reader and Microsoft Office 2000 are required to view the reports.

    🖰   User Procedures

1. Click **[HKEAA]** → **[Report]** in the left menu.

2. Users can select a category and the language of the report.

3. All the reports of the selected category with their description and report ID are shown. Click on the **Report Name (ID)** hyperlink.

4. All built-in and user-defined report templates under the category are shown.

5. Select the templates and click on the hyperlink to open the report parameter screen.

6. In the report parameter screen, enter the parameter and/or select the option.

7. Select the Format of the report. The reports can be printed in the format of PDF, WORD, RICHTEXT and EXCEL.

8. Click the **[Preview and Print]** button to generate the report.

9. The report will be shown on a pop-up window.

📖   Post-effects

1. The selected report will be shown on a pop-up window. Users can view, print or save the report.

📖   Notes

1. Public Examination Results Report – R-HKE018: Public Examination Results for All Subjects

i. This report lists out the examination results of the students in the selected class for all examination subjects. A summary and the statistics of the performance of individual students are provided. The report includes the following information:

a. Student information - Name of candidates, Class and Class Number

b. Summary of the performance of the students - the number of subjects obtained for each grade (A, B, C, D, E, F, UNCL), ABS and Others

- For HKALE, the following information is provided:
  a. number of subjects with grade E or above
  b. number of AL subjects with grade E or above
  c. number of AS subjects with grade E or above

c. Public examination results - The results of all subjects / components (For examination year 2001 and before, the sub-grades of the subjects are also displayed on the report.)

d. Statistical results of the class:

- total number of students sat for the examination
- total number and percentage of students who are absent from the whole examination
- total number and percentage of all subjects with grade E or above in the class
- total number and percentage of all subjects with individual grades (A, B, C, D, E, F, UNCL), ABS and Others

e.   Statistical results of the students of individual subjects

- total number of students sat for the subject
- total number and percentage of students who are absent from the subject
- total number and percentage of students with grade E or above obtained in the subject
- total number and percentage of students with individual grades (A, B, C, D, E, F, UNCL), ABS and Others

ii.   Subject results of the current examination year and past years can be printed.

iii.   Users can select to print the component grades of the subject in the parameter screen.

iv.   The following grades are underlined for easy reference (F, G, UNCL).

v.   The Best 6, Best 4 and Best 3 subjects are re-calculated by the system according to the grade point table of all subjects taken by the students if the examination results are adjusted in the Adjust Result of the Result function.

2. Public Examination Results Report – R-HKE019: Public Examination Result List for Best Subjects.

i.   This report lists out the students' results for the selected subjects. Users can select a maximum of 10 subjects for analysis. Students from one or more classes can be selected. The report includes the following information:

    a. Student Information
        Class and Class Number, Name of Candidate and Candidate Number (if any)

    b. Total grade points for the selected subjects

        -   For HKALE, the grade points are calculated based on the following criteria:
            A = 5, B = 4, C = 3, D = 2, E = 1, others = 0

    c. Public examination results - Results of the selected subjects (For examination year 2001 and before, the sub-grades of the subjects are also displayed on the report)

ii. Subject results of the current examination year and past years can be printed.

iii. As a maximum of 10 subjects can be selected, the total grade points of the students will be more than those listed in Best 3 / Best 4 / Best 6 subjects.

iv. The following grades are underlined for easy reference (F, G, UNCL).

v.   The Best 6, Best 4 and Best 3 subject grade points are re-calculated by the system according to the grade point table of all subjects taken by the

students if the examination results are adjusted in the Adjust Result of the Result function.

vi.   The report can be sorted in the following order:

a.   Sorted by class and class number
b.   Sorted by total grade point of the selected subjects in the parameter screen

vii. The subjects with different HKEAA subject codes are treated as different subjects in the report, i.e. the same subject of different languages is treated as different subjects in the report.

3.   Public Examination Results Report – R-HKE020: Public Examination Results List for All Students

i.   This report shows the grades obtained by the students for all examination subjects. It is printed by individual students. It includes the following information:

a.   Student information - Name of the candidate, class and class number, HKEAA Ref No, candidate number (if any), sex, date of birth and HKID

b.   Public Examination Results - Subject grades and the component grades (if any) of each subject (For examination year 2001 and before, the sub-grades of the subjects are also displayed on the report.)

ii.   Subject results of the current examination year and past years can be printed.

iii. The Best 6, Best 4 and Best 3 subject grade points are re-calculated by the system according to the grade point table of all subjects taken by the students if the examination results are adjusted in the Adjust Result of the Result function.

iv. The report can be sorted in the following order:

  a. Sorted by school and Candidate Number (similar to the report printed by the HKEAA)

  b. Sorted by Class and Candidate Number

  c. Sorted by Class and Class Number

v. The report can be printed for one or more classes. If the sorting option of Class and Best 6 are selected for more than one class, the report will be printed in descending order of Best 6 subject grade point for the students in the classes selected rather than printed by individual classes.

4. Public Examination Results Report – R-HKE021: Public examination results for All Students

i. This report shows the statistical data for each subject or HKEAA subject group for the selected examination year. It displays the results of all students selected from one or more classes specified in the parameter screen according to different grade range (A, A-B, A-C, A-D, A-E, A-F, UNCL and Others).

ii. Subject results of the current examination year and past years can be printed.

iii. The report can be printed with the following options:

  a. printed by subjects
  b. printed by HKEAA subject group (similar to the one printed by the HKEAA)
  c. the range of results of one or more classes specified in the print parameter screen. If more than one class is selected, the analysis will

be based on all students in the classes selected to produce one set of statistical results rather than printed by individual classes.

iv. The subjects with different HKEAA subject codes are treated as different subjects, i.e. the same subject of different languages is treated as different subjects in the analysis of this report.

5. Public Examination Results Report – R-HKE022: Longitudinal Analysis of Public Examination Results List

i. This report compares the results of the selected class(es) for the past 5 years. It lists out the allocation of subject grades (A, B, C, D, E, F, UNCL) ABS and Others and component grades (if any) by number and percentage of students sat for each subject.

ii. The report can be printed with the following options:

    a. printed by subjects
    b. printed by HKEAA subject group

iii. The report shows the results of one or more classes specified in the parameter screen. If more than one class is selected, the analysis will be based on all students in the classes selected to produce one set of statistical results rather than printed by individual classes.

iv. The subjects with different HKEAA subject codes are treated as different subjects, i.e. the same subject of different languages is treated as different subjects in the report.